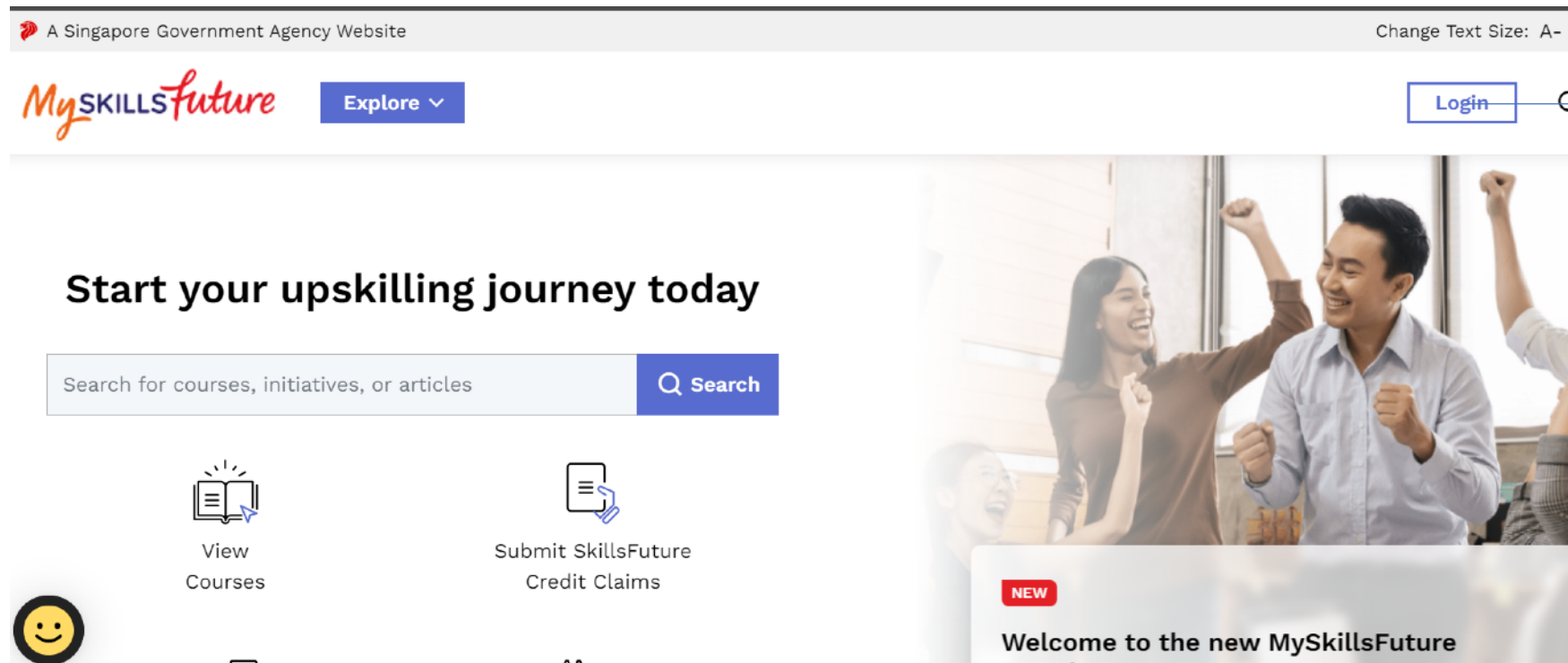


# How to submit SkillsFuture Claim?

Use this link: <https://www.skillsfuture.gov.sg/>



**Step 1. Log in using your Singpass**

# Welcome!

For Singapore Citizens & Permanent Residents

**Singpass**

Don't have a Singpass account? Forgot your password? [Click here](#)

For Foreign Tertiary Students in Singapore

**Portal ID**

or \_\_\_\_\_

Help


## Step 2. Scan your Singpass

SKILLS *Future* SG *W*s<sup>g</sup> Workforce Singapore

**Singapore Government**  
Integrity • Service • Excellence  
[Contact Info](#) | [Feedback](#)

Scan with Singpass app to log in



 Use password login instead

Don't have the Singpass app?  
[Download now](#)

### Step 3. Select Submit SkillsFuture Credit Claims



Explore ▾

🔔 ❤️ 👤 Credit Balance: \$1500.00 🔍

## Start your upskilling journey today

Search for courses, initiatives, or articles 🔍 Search



View Courses



Submit SkillsFuture Credit Claims



**NEW**  
Welcome to the new MySkillsFuture Portal!

## SkillsFuture Credit

Submit a claim or view your claim status here



Available SkillsFuture Credit

**\$1,500.00** >

expires on

Submit A Claim

Claim Status

Refund Status

Course Enrolment

Sort By ▾

2023 ▾

Filter By Status ▾

Claim Applications (0)

Credit Transaction History (1)


Select Submit A Claim


It will bring you to this page.

[Submit A Claim](#)      Claim Status      Refund Status      Course Enrolment

1 **Select Course** ————— 2 **Fill In Details** ————— 3 **Review**


**What do you need before submitting the claim?**

 **Complete your profile** if this is your first time submitting a claim.

 **Obtain a soft copy of the official invoice/receipt** that contains:


- Name as per NRIC
- Name of training provider
- Course title
- Amount of course fees paid (in SGD)
- Course start date


\*Please make sure the file size of your soft copy is not more than 4MB.

 **Register for a course with a training Provider.**

Supported Browsers: Individual portal is supported for all browsers except Internet Explorer.

**Select for a course to submit a claim**





1. Click here

2. Enter Comfort Transportation Pte Ltd

3. Enter Search

Select for a course to submit a claim

Search by Course Name/Ref No.

COMFORT TRANSPORTATION PTE LTD

6 course(s) found

**PRIVATE HIRE CAR DRIVER'S VOCATIONAL LICENCE (PDVL)**

Course ID: TGS-2017506751

Training Provider: COMFORT TRANSPORTATION PTE LTD

Course Support Period(s): 02/11/2017 to 31/03/2025

Select

**Private Hire Car Driver's Vocational Licence Refresher Course (PRC) 3 hours**

Course ID: TGS-2022012659

Training Provider: COMFORT TRANSPORTATION PTE LTD

Select



Choose the correct course

Select for a course to submit a claim

Search by Course Name/Ref No.

COMFORT TRANSPORTATION PTE LTD

6 course(s) found

**PRIVATE HIRE CAR DRIVER'S VOCATIONAL LICENCE (PDVL)**

Course ID: TGS-2017506751

Training Provider: COMFORT TRANSPORTATION PTE LTD

Course Support Period(s): 02/11/2017 to 31/03/2025

Important:  
Must choose  
the correct  
course  
provider

Showed you have  
selected the  
course

Enter course start date \*

dd/mm/yyyy

Enter your first day  
of your course date.

# SkillsFuture Credit claim

# Payment details

Amount Of Credit To Claim \*

S\$ 135.00

Fee Payable By You (Including GST) \*

S\$ 135.00

The Amount of Credit to Claim cannot be more than the stipulated Course Fee.

The claim amount should not be more than the nett course fee, or your SkillsFuture Credit balance (whichever is lower).

Upload supporting documents \*

Drag and Drop or [Browse](#) your files.  
jpeg, png, pdf - max file size 4MB.

Refer to the table for the amount to be claim

2. Enter the claim amount

3. Upload the Registration of Course Letter

## Sample letter

COMFORTDELGRO TAXI  
Comfort Transportation Pte Ltd  
City Cab Pte Ltd

**REGISTRATION OF COURSE**

Attendee Details  
Name: Trainee's full name as per NRIC

Course Details  
Course Name: Private Hire Car Driver's Vocational Licence Refresher Course (PRC)  
Course Code:  
Course Date:

Training Venue: ComfortDelGro Taxi Business Training Hub  
CityCab Building  
602 Old Airport Road  
Singapore 157123  
Level 4

Fee Payable:

Type of Fee	Amount
Course Fee	S\$ 135 (GST inclusive)
Goods	S\$ 425.00 (GST inclusive)
SFC CLAIMABLE AMT	S\$ 425.00 (GST inclusive)
BALANCE PAYMENT	S\$ 135 (GST inclusive)

Back

Review

4. Click on Review

PRIVATE HIRE CAR DRIVER'S VOCATIONAL LICENCE (PDVL)

Course ID:TGS-2017506751  
Training Provider:COMFORT TRANSPORTATION PTE LTD  
Course Run Dates:02/11/2017 to 31/03/2025

1. Check if you have selected right course





To avoid being reject, you must enter correct amount. Refer to the table below:-

**Payment details**

Amount Of Credit To Claim *	Fee Payable By You (Including GST) *
<input type="text" value="S\$ 135.00"/>	<input type="text" value="S\$ 135.00"/>

The Amount of Credit to Claim cannot be more than the stipulated Course Fee.

The claim amount should not be more than the nett course fee, or your SkillsFuture Credit balance (whichever is lower).

**TDVL:-\$243.00 (For both Fee Payable By You & Amount Of Credit To Claim)**  
**PDVL:-\$135.00 (For both Fee Payable By You & Amount Of Credit To Claim)**  
**PTCC:-\$129.60 (For both Fee Payable By You & Amount Of Credit To Claim)**  
**BDVL:\$108.00 (For both Fee Payable By You & Amount Of Credit To Claim)**  
**3Hrs Taxi Refresher:-\$43.20 (For both Fee Payable By You & Amount Of Credit To Claim)**  
**5Hrs Taxi Refresher:-\$48.60 (For both Fee Payable By You & Amount Of Credit To Claim)**  
**3Hrs Private Hire Car Refresher \$43.20 (For both Fee Payable By You & Amount Of Credit To Claim)**

## You need to check:-

### PRIVATE HIRE CAR DRIVER'S VOCATIONAL LICENCE (PDVL)

Course ID:TGS-2017506751

Training Provider:COMFORT TRANSPORTATION PTE LTD

1. Course Title

### Payment Details

Fee Payable By You (Including GST):S\$135.00

Amount Of Credit To Claim:S\$135.00

2. Claim Amount

### Supporting Document(s)

3. Document



I have read and agreed to the [SkillsFuture Credit Terms & Conditions](#) \*

4. Tick

Cancel

Submit

5. Enter Submit

# Before Proceeding to Submit

## Notice to all applicants:

It is your responsibility to ensure that all information submitted is true, complete, accurate and not misleading. SSG takes a serious view of any abuse of the SkillsFuture funding schemes and will not hesitate to act against anyone who contravenes our funding rules or terms of use. Your attention is drawn to section 58 of the SkillsFuture Singapore Agency Act 2016(No. 24 of 2016)(False or misleading information, statement or document, etc). A person who contravenes section 58(1) shall be liable upon conviction to a maximum penalty of a fine not exceeding \$10,000 or to imprisonment for a term not exceeding 12 months or to both.

## Declaration:

1. I understand that:

- a. SkillsFuture Credit can only be used for education and training purpose; and
- b. Should I fail to attend the run of the course specified in my application, or if any of the information contained in my application is false, incomplete or misleading, I will be required to return an amount equivalent to the SkillsFuture Credit drawn from my account to SSG.

2. I confirm that:

- a. I did not receive any cash, voucher(s) or similar incentive(s), or participate in any lucky draw in connection with the course for which I'm applying to use SkillsFuture Credit for; and
- b. All information in my application is true, complete, accurate and not misleading.

Disagree

Agree and Submit

Agree and Submit